



## **CITY COUNCIL AGENDA**

Tuesday, January 21, 2020 at 7:00 p.m.  
Springfield City Hall  
170 North 3<sup>rd</sup> Street

### **CALL TO ORDER**

- Public announcement that a copy of the Nebraska Open Meetings Law is posted in the entry to the meeting room
- Roll call
- Pledge of Allegiance

### **CONSENT AGENDA**

*All consent agenda items are approved in one motion unless removed by a Council Member. Removed items will be placed under the Regular Agenda for consideration and action by the Council.*

1. Approve Minutes of the January 7, 2020 Council Meeting
2. Approve Treasurer's Report

### **REGULAR AGENDA**

1. Consider approval of proposal from American Legal Publishing for online hosting of city municipal code and converting code books from small books to large binders
2. Consider bids for city-wide street sign replacement project
3. Discuss Kathleen Gottsch's annual review and consider a proposed merit increase

### **DEPARTMENT REPORTS**

1. Sewer Department – Roy Swenson
2. Library & Community Building – Michael Herzog
3. Street Department – Kacie Murtha
4. Water & Parks Department – Dan Craney

5. Mayor's Report – Bob Roseland
6. City Staff Reports

*The Mayor and City Council reserve the right to adjourn into executive session per Section 84-1410 of the Nebraska Revised Statutes.*

## ADJOURNMENT

### MINUTES

A regular meeting of the Mayor and Council of the City of Springfield, Nebraska was held at 7:00 o'clock p.m. at City Hall on Tuesday, January 21, 2020. Present were Mayor Bob Roseland; Council Members: Roy Swenson, Michael Herzog, Kacie Murtha, Dan Craney. Notice of this meeting was given in advance by posting in three public places, one of the designated methods of giving notice. Notice of this meeting was given in advance to the Mayor and all Council Members and a copy of their receipt of notice is attached to these Minutes. Availability of the agenda was communicated in the advance notice and in the notice to the Mayor and Council of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the public. The Mayor publicly stated to all in attendance that a current copy of the Nebraska Open Meetings Act was available for review and indicated the location of such copy posted in the room where the meeting was being held.

### Consent Agenda

Motion by Swenson, seconded by Herzog, to approve the Consent Agenda. AYES: Swenson, Herzog, Murtha, Craney. NAYS: None. Motion carried.

The City Clerk reported a balance on hand of \$1,328,580.37 in cash assets; Prestige Treasury-\$205,417.49; Prestige Bond-\$861,899.26; Keno Community Betterment-\$179,579.02; Keno Progressive Jackpot-\$50,018.91; Water Deposit Savings-\$4,202.76; Refundable Deposit Savings-\$1,227.06; Water Tower Savings-\$175,254.87; Sewer Restricted-\$178,539.15; Water Capital Facilities Fees-\$59,007.98; Sewer Capital Facilities Fees-\$150,073.38; City Sales Tax-\$2,460,651.14; Money Mark Library Bricks-\$3,967.55; Government Securities-\$112,750.66; Library Savings-\$13,539.25; Time Certificates as follows: Bond-\$78,812.41; Tower-\$58,971.04; Water-\$129,134.14; Library Bricks-\$21,842.69; Library Restricted-\$41,268.43; Cash Receipts-\$273,681.81; Cash Disbursements-\$208,162.38; GO Sidewalk 2011 & 2012 Bond Interest Pymt \$416.25 Principal Pymt \$45,000; Sewer 2017 Bond Interest Pymt \$4,557.50 Principal Pymt \$20,000; Refund Bond 2010 Interest Pymt \$427.50.

### Regular Agenda

**Agenda Item 1.** Motion by Swenson, seconded by Herzog, to approve the proposal from American Legal Publishing for online hosting of city municipal code and converting code books from small books to large binders. AYES: Swenson, Herzog, Murtha, Craney. NAYS: None. Motion carried.

**Agenda Item 2.** Motion by Swenson, seconded by Murtha, to approve the bid from Michael Todd & Company Inc. in the amount of \$1,864.82 for city-wide street sign replacements. AYES: Swenson, Herzog, Murtha, Craney. NAYS: None. Motion carried.

**Agenda Item 3.** Motion by Swenson, seconded by Herzog, to move agenda item 3, regarding Kathleen Gottsch's annual review, into executive session. AYES: Swenson, Herzog, Murtha, Craney. NAYS: None. Motion carried.

### **Department Reports**

**Agenda Item 1.** Swenson discussed the two proposed interchanges along Interstate 80.

**Agenda Item 2.** No Department Report from Herzog.

**Agenda Item 3.** Murtha reported that the maintenance department will be replacing street signs when and as weather permits. She addressed the Council regarding current snow removal. Mayor Roseland stated city staff needs to address sanding streets. Craney commented that staff needs to continue to remove excess snow from curbs and street corners on days when melting occurs to avoid issues with excess snow creating narrow streets and issues with re-freeze.

**Agenda Item 4.** No department report from Craney.

**Agenda Item 5.** Mayor Roseland reported on sewer agency items.

**Agenda Item 6.** No additional city staff reports.

### **Executive Session**

Motion by Swenson, seconded by Herzog, to enter into executive session at 7:14 p.m. for the purpose of personnel matters. AYES: Swenson, Herzog, Murtha, Craney. NAYS: None. Motion carried.

Motion by Craney, seconded by Swenson, to leave executive session at 7:32 p.m. AYES: Swenson, Herzog, Murtha, Craney. NAYS: None. Motion carried.

Motion by Swenson, seconded by Murtha, to approve a 5% annual merit increase to Kathleen Gottsch, City Administrator. AYES: Swenson, Herzog, Murtha, Craney. NAYS: None. Motion carried.

### **Adjournment**

Motion by Herzog, seconded by Craney, to adjourn. AYES: Swenson, Herzog, Murtha, Craney. NAYS: None. Meeting adjourned at 7:32 p.m. Motion carried.

I, the undersigned, Assistant City Clerk for the City of Springfield, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council on January 21, 2020; that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the City Clerk; that such agenda items were sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten working days and prior to the next convened meeting of said

body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting; and that a current copy of the Nebraska Open Meetings Act was available and accessible to members of the public, posted during such meeting in the room in which such meeting was held.

Andie Ledenbach  
Assistant City Clerk